



Northern Lights High Adventure Base Staff Application



Northern Lights High Adventure Base is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information:

Applicant Name: _____ Date of Birth: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Date of Application: _____

Employment Positions:

Position(s) applying for

- Director
- Support Staff
- Trek Leader

How did you hear about this position? _____

What days are you available for work? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary desired? _____

Personal Information:

Yes

No

Are you 18 years of age or older?

Are you a U.S. citizen or approved to work in the United States?

What document can you provide as proof of citizenship or legal status?

Do you have any condition which would require job accommodations?

If yes, please describe accommodations required below.

Have you ever been convicted of criminal offense
(felony or misdemeanor)?

Do you have a Scouting background?

If so, how many years?

Please list any leadership courses you have taken.

Have you attended a Scouting High Adventure activity? If so, please list.

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Northern Lights High Adventure Base complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Job Skills/Qualifications (cont.)

List any training or certifications you have:

Briefly describe your outdoor experience (in particular, any treks you have taken) and why you would like to work for the Northern Lights High Adventure Base.

Education and Training

High School

| Name | Location (City, State) | Year Graduated | Degree Earned |
|------|------------------------|----------------|---------------|
| | | | |

College/University

| Name | Location (City, State) | Year Graduated | Degree Earned |
|------|------------------------|----------------|---------------|
| | | | |

Vocational School/Specialized Training

| Name | Location (City, State) | Year Graduated | Degree Earned |
|------|------------------------|----------------|---------------|
| | | | |

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

References

Please provide 3 personal and professional reference(s) below:

| <u>Reference</u> | <u>Contact Information:</u> |
|-------------------------|------------------------------------|
| | |
| | |
| | |

Please use space below to tell us any additional information you wish us to know.

AT-WILL EMPLOYMENT

The relationship between you and the Northern Lights High Adventure Base is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Northern Lights High Adventure Base. No representative of Northern Lights High Adventure Base has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will”, and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status.

If under age 18, this application must be approved by your parent or guardian.

Name of parent or guardian (Please print): _____

Signature of parent or guardian: _____

Applicant
Signature: _____

Date: _____